

**APJ Abdul Kalam Technological University
Thiruvananthapuram**

Abstract

APJAKTU - Academic - Revision of Fee for various services rendered by the University - Resolution of the Syndicate- Implemented - Orders issued.

ACADEMIC SECTION

U.O.No. 1815/2022/KTU

Thiruvananthapuram, Dated: 01.08.2022

*Read:-*1. G.O(P)No. 28/2019/Fin dated 08/03/2019

2. Minutes of the 18th meeting of the Syndicate Standing Committee on Finance held on 18/06/2022

3. Short minutes of the 36th meeting of the Syndicate held on 20/07/2022, item no. S-036-012

ORDER

Vide paper read as(1) above, Government has ordered 5% hike in fee and charges for all services rendered by the University with effect from 01/02/2019, was received in the University.

The proposal for revision of Fee for various services delivered by the University was placed before the Syndicate Standing Committee on Finance in its 18th meeting held **on 18/06/2022**, vide item no. SSC Fin – 018 – 09. The Syndicate Standing Committee recommended to constitute a Committee, consisting of Sri. Sanjeev G, Dr. B S Jamuna, Adv I Saju and Dr. C Sathish Kumar, to frame a policy for the revision of fees for various services delivered by the University.

The proposal submitted by the above Committee based on the recommendations of the Syndicate Standing Committee of Finance, for revision of fee from the year 2022-23, was placed before the Syndicate for discussion and approval..

Vide paper read as(3) above, the Syndicate resolved to approve the proposal for revision of fee, applicable from the year 2022-23, for various services delivered by the University as recommended by the Syndicate Standing Committee on Finance.

Sanction has been accorded by the Vice Chancellor to implement the above resolution of the Syndicate and to report the matter before the Board of Governors. The revision of fee is applicable with immediate effect.

The revised fee structure is appended with this order.

Orders are issued accordingly.

Sd/-

Dr.A. Praveen *
Registrar

Copy to:-

1. PS to VC, PS to PVC, PS to Registrar, Controller of Examinations, Finance Officer, Deans, AR(Exam)/AD(IT)
2. Principals of all affiliated colleges
3. SF/FC



* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.





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Examination Section

SI No	Payment Type	Existing Fees	5 percent (5%)	Proposed Fee	Additional Charge (Rs)	Remarks
1	Answer Script Copy Registration Fee	₹ 500	₹ 25	₹ 525		For PG and UG
2	Degree Certificate Process-Normal	₹ 500	₹ 25	₹ 525	+ 50 (Speed Post)	For PG and UG
3	Degree Certificate Process-Fast track	₹ 1,500	₹ 75	₹ 1,575	+ 50 (Speed Post)	For PG and UG
4	Degree Certificate Process-Express	₹ 4,500	₹ 225	₹ 4,725	+ 50 (Speed Post)	For PG and UG
5	Position Certificate Process- Normal	₹ 300	₹ 15	₹ 315	+ 50 (Speed Post)	UG
6	Official Transcript-Normal	1500 + 50 (Speed Post)	₹ 75	₹ 1,575	+ 50 (Speed Post)	For PG and UG
7	Provisional Certificate Process-Normal	₹ 200	₹ 10	₹ 210		For PG and UG
8	Consolidated Grade Card Process-Normal	₹ 200	₹ 10	₹ 210		For PG and UG
9	Duplicate Degree Certificate Process-Normal	₹ 2,000	₹ 100	₹ 2,100		For PG and UG





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10	Duplicate Consolidated Grade Card Process-Normal	₹ 2,000	₹ 100	₹ 2,100	For PG and UG
11	Certificate Dispatch Address Change Request	₹ 100		₹ 200	UG (Charge doubled)
12	Answer Script Copy Registration Fee For Review Request	₹ 1,000	₹ 50	₹ 1,050	For PG and UG
13	Review Request Fee	₹ 5,000	₹ 250	₹ 5,250	3150/- refunded if there is a grade change(60% of the fee will be refund as per the Exam Manual 4.17.1 (page 74)
14	Declaration Certificate Process-Normal	₹ 300	₹ 15	₹ 315	PG and UG
15	Date of Publication of results	₹ 300	₹ 15	₹ 315	
16	Document Verification	₹ 750	₹ 40	₹ 790	As per the G.O No:28/2019/F in Dated 08/03/2019 in SI No:4 (Round off to





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17	Miscellaneous Certificate	₹ 300	₹ 15	₹ 315	the nearest multiply of 5)
18	Attestation copy) (per	₹ 750	₹ 40	₹ 790	As per the G.O No:28/2019/F in Dated 08/03/2019 in SI No:4 (Round off to the nearest multiply of 5)
19	Confidential Certificate Pass	₹ 300	₹ 15	₹ 315	
20	Late Centre Change	₹ 250	₹ 15	₹ 265	As per the G.O No:28/2019/F in Dated 08/03/2019 in SI No:4 (Round off to the nearest multiply of 5)
21	Revaluation Registration Fee	₹ 600	₹ 30	₹ 630	
22	Comprehensive Exam	₹ 200	₹ 10	₹ 210	
23	Name/DOB Correction	Nil		₹ 1,000	
24	Penalty for Barcode	₹ 1000		₹ 1000	





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Interchange

Academics & Research Section

SN O	Scheme Name	Course Type	Course Fee		Amount to be refund ed	Remarks
			Existin g	Revised		
1	B.Des Full Time 2019	Core Theory(CT)	200	210	15	
		Core Practice without External Exam	Nil	210	Nil	
		Design methods	Nil	100	Nil	
		Design Studio	400	420	300	
2	B.Tech Full Time 2015 Scheme	Core Theory(CT)	200	210	15	
		Core Practice without External Exam	Nil	210	Nil	
		Electives(EL)	200	210	15	
		Comprehensive Viva	200	210	100	
		Design	Nil	100	Nil	
		Soft skills	Nil	100	Nil	
		Seminar Introduction	Nil	100	Nil	
		Design Project	Nil	100	Nil	
		Seminar & Project Prelim	Nil	100	Nil	
		Project	400	420	300	
3	B.Arch Full Time 2016	Core Theory(CT)	200	210	15	
		Electives(EL)	200	210	15	
		Core Practice without External Exam	Nil	210	Nil	
		Drawing	Nil	100	Nil	
		Workshop	Nil	100	Nil	
		Dissertation	400	420	300	
		Project	1500	1575	1400	
4	B.Tech Part Time 2016	ARCHITECTURAL DESIGN	400	420	300	
		Core Theory(CT)	200	210	15	
		Core Practice without External Exam	Nil	210	Nil	
		Electives(EL)	200	210	15	
		Comprehensive Viva	200	210	100	





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		Soft skills	Nil	100	Nil	
		Design Project	Nil	100	Nil	
		Seminar & Project Pre lim	Nil	100	Nil	
		Project	400	420	300	
5	Hotel Management 2018	Core Theory(CT)	200	210	15	
		Core Practice without External Exam	Nil	210	Nil	
		Core Practice with External Exam	400	420	150	
		Professional Elective Project	400	420	300	
		Open Elective Project	Nil	100	Nil	
		Industrial Training	1500	1575	1400	
6	B.Tech Full Time 2019	Core Theory(CT)	200	210	15	
		Core Practice without External Exam	Nil	210	Nil	
		Mini project	Nil	100	Nil	
		Core Practice with External Exam	400	420	300	
		PassFail Course with End Sem Exam	Nil	100	Nil	
		MNC Pass Fail Course	Nil	100	Nil	
		Comprehensive Examination	200	210	15	
		Seminar	Nil	100	Nil	
		Project Phase 1	Nil	100	Nil	
		Project	1500	1575	1400	
7	B.Tech Part Time 2020	Core Theory(CT)	200	210	15	
		Core Practice without External Exam	Nil	210	Nil	
		Mini project	Nil	100	Nil	
		Core Practice with External Exam	400	420	150	
		PassFail Course with End Sem Exam	Nil	100	Nil	
		MNC Pass Fail Course	Nil	100	Nil	
		Comprehensive Examination	200	210	15	
		Seminar	Nil	100	Nil	
		Project Phase 1	Nil	100	Nil	





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	Project	1500	1575	1400	
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SIN O	Scheme Name	Course Type	Course Fee		Amount to be refunded	Remarks
			Existing	Revised		
	M.TECH FULL TIME 2015	Core Theory(CT)	200	210	15	
		Core Practice without External Exam	Nil	420	Nil	
		Electives(EL)	200	210	15	
		Project(Phase-I)	Nil	150	Nil	
		Research Methodology	Nil	150	Nil	
		Seminar	Nil	150	Nil	
		Seminar Introduction	Nil	150	Nil	
		Mini project	Nil	150	Nil	
		Project(Phase-II)	1500	1575	1400	
	MCA Integrated 2020	Core Theory(CT)	200	210	15	
		Core Practice with External Exam	400	420	150	
	MCA FULL TIME 2016	Core Theory(CT)	200	210	15	
		Core Practice without External Exam	Nil	420	Nil	
		Seminar	Nil	150	Nil	
		Mini project	Nil	150	Nil	
		Comprehensive Project	1500	1575	1400	
		Electives(EL)	200	210	15	
	M.Arch FULL TIME 2016	Core Theory(CT)	200	210	15	
		Electives(EL)	200	210	15	
		Studio	400	420	300	
		Internship	Nil	150	Nil	
		Dissertation	Nil	150	Nil	
		Thesis	1500	1575	1400	
	M.Planning FULL TIME 2016	Core Theory(CT)	200	210	15	
		Electives(EL)	200	210	15	
		Studio	400	420	300	





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		Internship	Nil	150	Nil	
		Dissertation	Nil	150	Nil	
		Thesis	1500	1575	1400	
	M.Tech PART TIME 2016	Core Theory(CT)	200	210	15	
		Core Practice without External Exam	Nil	420	Nil	
		Electives(EL)	200	210	15	
		Project(Phase-I)	Nil	150	Nil	
		Research Methodology	Nil	150	Nil	
		Seminar	Nil	150	Nil	
		Seminar Introduction	Nil	150	Nil	
		Mini project	Nil	150	Nil	
		Project(Phase-II)	1500	1575	1400	
	MBA PART TIME 2016	Core Theory(CT)	200	210	15	
		Electives(EL)	200	210	15	
		Soft skills-III	400	420	300	
		Core Theory Half Paper	200	210	15	
		T5 Project	Nil	150	Nil	
		Internship	Nil	150	Nil	
		Comprehensive Project	1500	1575	1400	
		Soft skills(I & II)	Nil	150	Nil	
	MCA INTEGRATED 2016	Core Theory(CT)	200	210	15	
		Core Practice without External Exam	Nil	420	Nil	
		Electives(EL)	200	210	15	
		Seminar	Nil	150	Nil	
		Mini project	Nil	150	Nil	
		Comprehensive Project	1500	1575	1400	
	MCA II year Direct Entry 2016	Core Theory(CT)	200	210	15	
		Core Practice without External Exam	Nil	420	Nil	
		Electives(EL)	200	210	15	
		Seminar	Nil	150	Nil	
		Mini project	Nil	150	nil	
		Comprehensive Project	1500	1575	1400	
	MBA Full Time 2020	Core Theory(CT)	200	210	15	
		Core Practice with External Exam(Internship)	400	420	300	





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		Comprehensive Project	1500	1575	1400	
		Pass Fail Course with Internal Exam	Nil	150	Nil	
	MBA Part Time 2020	Core Theory(CT)	200	210	15	
		Core Practice with External Exam(Internship)	400	420	300	
		Comprehensive Project	1500	1575	1400	
		Pass Fail Course with Internal Exam	Nil	150	Nil	
	MCA 2 Year 2020	Core Theory(CT)	200	210	15	
		Core Practice with External Exam (Comprehensive Viva)	400	420	300	
		Seminar	Nil	150	Nil	
		Mini project	Nil	150	Nil	
		Project	1500	1575	1400	
		Core Practice with External Exam	400	420	150	
		Pass Fail Course with Internal Exam	Nil	150	Nil	
	MBA Trisemester 2015	Core Theory(CT)	200	210	15	
		Electives(EL)	200	210	15	
		Soft skills-III	400	420	300	
		Core Theory Half Paper	200	210	15	
		T5 Project	Nil	150	Nil	
		Internship	Nil	150	Nil	
		Comprehensive Project	1500	1575	1400	
	PG Thesis - Supplementary Chance		1500	1575	Nil	

Sl. No.	Payment Type	Fee		Remarks
		Existing	Revised	
1	Equivalency Fee	6000/1000	1000	
2	Fine Imposed for wrong entry in portal leading to revoking of Migration and Cancellation Certificates issued	5000	5500	





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3	Fine Imposed for repeating wrong entry in portal leading to revoking of Migration and Cancellation Certificates issued	10000	11000	
4	Fee for attested Copies of Regulations	1000	1050	
5	Fee for attested copies of Syllabus /Curriculum	2000	2100	
6	Honors & Minor Registration	Nil	525	
7	Student Administration Fee-UG	1000	1050	
8	Student Administration Fee-PG	1000	1050	
9	Research Application Fee-General Category	1000	1100	
10	Research Application Fee-SC/ST	500	550	
11	Inter college transfer	3000	3150	
12	PhD Student Semester Fee	7000	10000	
13	Phd Student Thesis Fee	15000	15750	
14	Sports Arts Fee	500	530	
15	Migration Cancellation Certificate	Nil	315	
16	Readmission Processing Fee/ Scheme Migration	5000	5250	
17	Student Affiliation Fee-UG	750	750	No change as it is introduced only in 2021
18	Student Affiliation Fee-PG	1000	1000	
19	Student Affiliation Fee-PhD	1500	1500	
20	Unauthorized creation of KTU id	5000		

Affiliation

Sl. No.	Particulars	Existing	Revised fee (Rs.)
1.	Issuing NOC / Consent for starting a new	Nil	Rs.10,000/-





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	college or institution		
2.	Institution Registration Fee for new institutions	5,000	Rs.2 Lakhs
3.	Affiliation Submission fee by new institutions (including processing fee and inspection fee)	1 Lakh	Rs.2.50 Lakhs
Inspection Fee for new courses/additional intake/ increase in intake/reduction in intake by the existing institutions			
4.	(a) Upto two requests related to any - starting of new course(s) and additional division/increase in intake/reduction in intake/renaming of course	Rs.1 Lakh	Rs.1.50 Lakhs
	(b) For every additional requests related any - starting of new course(s) and additional division/increase in intake/reduction in intake/ renaming of courses	Rs.1 Lakh	Rs 1.5 lakhs + Rs.50,000 for each additional request
	(c) Increase intake/reduction in intake / renaming of courses		Rs 50,000/- for each type of request
5.	Closure of courses	Nil	Rs.25,000/- for each course
6.	Cessation/ Suspension of courses	Nil	Rs.10,000/- for each course
7.	Annual Inspection Fee	Nil	Rs.50,000/- per college
8.	Processing fee for changing the name of college /Institution	Rs.25,000/-	Rs.2 Lakhs
9.	Processing fee for the merger of affiliated institutions, including inspection fee.	Nil	Rs.2 Lakhs for two institutions and Rs.4 Lakh for more than two institutions
10.	Fee for issuing NOC for starting new or additional course, increase in intake, reduction in intake, closure, merger or name change etc.	Nil	Rs.2,000/- per course in each category of request
11.	Transfer of ownership / Management of the affiliated institution	Nil	Rs.3 Lakhs



Sl. No.	Particulars	Type of College	Kerala	MG	CUSAT	Calicut	Kannur	KUHS (MBBS/BDS)
1	Cost of application form							
a	For Starting New College	Govt	105					
		Aided	525	1050		555	5790	
		Govt. owned						
		Unaided/Self Financing	2100	2100				
b	For Starting New UG or PG course/Increase in Intake (per course)	Govt	105					
		Aided	525	1050		555		
		Govt. owned						
		Unaided/SFC	525	2100				
2	Application Processing fee for affiliation to be submitted along with the application form							
a	For Starting New College/Institution	Govt	1575					MBBS/BDS-88200 (Including Registration fee, Inspection fee)
		Aided	5250	10500		Architecture / Management- 55125, Others- 27565	347290	MBBS/BDS-220500 (Including Registration fee, Inspection fee)
		Govt. owned			12765			
		Unaided/SFC	10500	26250				

b	For Starting New UG/PG course / additional batch / increase in intake (per course)	Govt	525			UG-12765 per course, PG-25530 per course	33075 (Arch), Mgmt-55125	MBA/ MCA-231525, Arts & Science-28945	MBBS-132300, BDS- 104800, PG-115900 (including registration fee, Inspection fee)
		Aided	1050	5250	5250	5250			
c	Permanent seat increase (per course)	Govt. owned							
		Unaided/SFC	5250		15750				
		Govt	525						MBBS/PG-60700, BDS- 49700
		Aided	2100		5250		10500		
d	Marginal seat increase (per course)	Govt. owned							
		Unaided/SFC	10500		10500				
		Govt							
		Aided			2100		2100		
3	Late Fee	Govt. owned							
		Unaided/SFC			2100				
		Govt							
		Aided							
a	For Starting New College	Govt	2500						
		Aided	5000		10000		5515	57880	
		Govt. owned							
		Unaided/SFC	5000		10000				
	For Starting New UG/PG	Govt	500				5515	5790	
		Aided	1000		5000				



b	course/additional batch / permanent	Govt. owned												
		Unaided/SFC	1000	5000										
		increase in intake												
4	Fine and Super fine													
a	Fine for late application for affiliation	Govt												
		Aided						1105						
		Govt. owned												
		Unaided/SFC												
b	Super Fine for late application for affiliation (in addition to fine)	Govt												
		Aided							11025					
		Govt. owned												
		Unaided/SFC												
5	Inspection Fee													
Inspection Commission fee	Govt	525 per member											11575- preliminary inspection, 17365- inspection subject experts	
	Aided	2100 per member	3150 per member					8270 per programme						
	Govt. owned									19,155 per inspection				
	Unaided/SFC	26250	3150 per member											
6	Fee for confirmation of affiliation (per programme)	Govt												
		Aided												
		Govt. owned							10500					



11	Disaffiliation Fee / closure of course (per course)	Govt	20000 per course			33075					
		Aided									
		Govt. owned									
		Unaided/SFC						17365 (Unaided/SF)			
12	Cessation/ Suspension of courses	All Type of College	10000 per course	10500/ per course per year					11575 (Unaided/SF)		
13	Change of name / Title	All Type of College	1 Lakh						1,15,760		
14	Change of Status of existing institution	All Type of College	1 Lakh			33075					
15	Shifting of campus of college/premise/ location	All Type of College	1 Lakh	10500 (Unaided/SF)					2,31,525		
16	Change/Transfer of ownership / Management	All Type of Colleges	3 Lakh						578810		
17	Closure of College	All Type of colleges	2 Lakh								
18	Other Fees										
a	Affiliation Certificate/copies of order etc.	Govt									
		Aided		5250							
		Govt. owned					555			2315	
		Unaided/SFC		5250							
b	Branch/change of optional/ complementary/comm	Govt									
		Aided		2100					1285		
		Govt. owned					1655			11575	